PROJECT NAME	JSEA NUMBER	
WORK ACTIVITY DESCRIPTION		
LOCATION	PLANNED COMMENCEMENT DATE	
PROJECT MANAGER / CO-ORDINATOR	SIGNATURE	

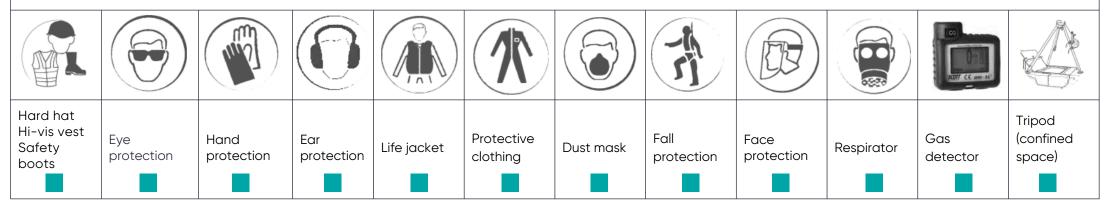
NOTE: Work must be performed in accordance with this JSEA. This JSEA must be kept and be available for inspection until the high risk construction work to which this JSEA relates is completed. If the JSEA is revised, all versions should be kept. If a notifiable incident occurs in relation to the high risk construction work in this JSEA, the JSEA must be kept for at least 5 years from the date of the notifiable incident.

	YES NO	Risk of a person falling more than 2 metres (Note: in some jurisdictions this is 3 metres)
		Likely to involve disturbing asbestos
		Work with waste materials
HIGH RISK ACTIVITY?		Work on or near chemical, fuel or refrigerant lines
		Work on, in or adjacent to a road, railway, shipping lane or other traffic corridor in use by traffic other than pedestrians
		Work in areas with extremes of temperature

PERSONNEL QUALIFICATIONS REQUIRED FOR THIS ACTIVITY:	None
SPECIFIC TRAINING REQUIRED FOR THIS ACTIVITY:	
WARNING SIGNS AND CONTROL MEASURES:	

PERSONAL PROTECTIVE CLOTHING AND EQUIPMENT REQUIRED

Tick applicable boxes after completing task descriptions and hazard control measures.



TASK SPECIFIC PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS:

RISK ASSESSMENT MATRIX							
	Likelihood						
Consequence	Rare Likely to occur in very exceptional circumstances	Unlikely Could occur at some time	Possible May occur at some time	Likely Will probably occur or has happened before	Almost Certain Expected to occur		
Insignificant No personal injury, no adverse outcomes	1 - Very low	2 - Very low	4 - Low	7 - Medium	11 - Medium		
Minor Minor injury (first aid treatment) and adverse outcomes	3 - Very low	5 - Low	8 - Medium	12 - Medium	16 – High		
Moderate Serious injury (medical treatment) adverse outcomes	6 – Low	9 - Medium	13 - Medium	17 - High	20 - Very high		
Major Serious injury (long term absence) major adverse outcomes	10 - Medium	14 - Medium	18 - High	21 - Very high	23 - Severe		
Catastrophic Fatality or permanent impairment, government intervention	15 - Medium	19 - High	22 - Very high	24 - Severe	25 - Severe		

STEPS OF THE TASK	POTENTIAL HAZARDS		CONTROLS	RESIDUAL RISK	WHO WILL DO IT?
Break into sections of work	What could go wrong at each step? What if?	1-25	How do we control the hazard? What is the contingency plan if it goes wrong?	1-25	Be specific, use names/title (e.g. foreman)

STEPS OF THE TASK	POTENTIAL HAZARDS		CONTROLS	RESIDUAL RISK	WHO WILL DO IT?
Break into sections of work	What could go wrong at each step? What if?	1-25	How do we control the hazard? What is the contingency plan if it goes wrong?	1-25	Be specific, use names/title (e.g. foreman)

STEPS OF THE TASK	POTENTIAL HAZARDS		CONTROLS	RESIDUAL RISK	WHO WILL DO IT?
Break into sections of work	What could go wrong at each step? What if?	1-25	How do we control the hazard? What is the contingency plan if it goes wrong?	1-25	Be specific, use names/title (e.g. foreman)

EMERGENCY RESCUE PLAN

All Personnel involved in this activity will ensure they are aware of the emergency procedure and understand their roles and responsibilities. In the absence of a specific emergency plan, staff should defer to the site emergency plan, and ensure they comply with any requirements at all times.

(ERT) EMERGENCY RESCUE TEAM

In the event of an incident occurring, persons will not place themselves at risk and notify their project manager immediately. Where emergency services are required, site staff will call 000 and notify of the situation, location and response required. Staff should contact their project manager as soon as is safe to do so. The project manager will contact the Site security and notify of the emergency requesting for assistance upon emergency service arrival to site (if required). First Aider to determine immediate treatment required until emergency services attend site in which emergency services will take over. All works will be suspended until further notice.

APPROVER NAME	REVIEWER 1 NAME/POSITION	
APPROVER POSITION	REVIEWER 2 NAME/POSITION	
DATE	REVIEWER 3 NAME/POSITION	
NEXT REVIEW DATE (IF REQUIRED)	REVIEWER 4 NAME/POSITION	

NAME:	SIGNATURE:	DATE:
-------	------------	-------

Workers must always be given the opportunity to comment and make suggestions to improve controls. Use visual aids (e.g. drawings, photos) or complete in work areas wherever possible. Brief in small working teams to encourage them to speak up if they don't understand. Record any changes to the JSEA and have each worker sign below.

NAME	SIGNATURE	DATE	EMPLOYER